



ERNAKULAM REGIONAL CO-OPERATIVE MILK PRODUCERS' UNION LTD.
P.B.NO.2212, EDAPPALLY, KOCHI – 682 024
PHONE: 0484 – 2541193

DEPT OF ENGINEERING & PROJECTS

RE TENDER NO. EU/PC/790/HO/2023-24/14

BID FOR SUPPLY OF FURNITURE- CHAIRS FOR ERCMPU HEAD OFFICE
EDAPPALLY

2023

BID FORM

1	Registered name of bidder:	
2	Address:	Office Address:
3	Telephone:	Land Phone : Mobile : E mail : Fax :

Ernakulam Regional Co-operative Milk Producers' Union Limited
Edappally P O, Kochi-24

Ph: 04842541193, Email: ercmpuproj@milma.com

NOTICE INVITING TENDER

The Ernakulam Regional Co-operative Milk Producers' Union Limited invites quotations from reputed firms for the Supply of Furniture- Plastic Chairs to ERCMPU. Interested eligible Bidders may obtain further information from the office of the Ernakulam Regional Co-operative Milk Producers' Union Limited, Edappally. **The tender document is available at our website –www.ercmpu.in.**

Bid Reference (Re Tender No.)	EU/PC/790/HO/2023-24/14
Estimated Cost	1.70 Lakhs
Amount of Bid Security - EMD (DD in favour of Managing Director, ERCMPU Ltd Payable at Ernakulam)	INR1,700/- (Rupees One Thousand Seven Hundred Only)
Bid Publishing Date	26.06.2023
Pre-bid Meeting place	Head Office, ERCMPU Ltd.
Last date and time of submission of Bids	05.07.2023, 2.00 PM
Date & Time of Opening of bids.	05.07.2023, 3.00 PM
Place of Opening	Ernakulam Regional Co-operative Milk Producers' Union Ltd., Head Office, Edappally, Kochi - 24, Phone: 0484 2556863, 2541193
Technical Specifications	Enclosed.

The tender document can also be downloaded from our website www.ercmpu.in and should be submitted along with its EMD. The Ernakulam Regional Co-operative Milk Producers' Union shall not take the responsibility for any delay in receipt of the bidding document if it is sent by post.

26.06.2023

MANAGING DIRECTOR

Copy to: All Notice Boards/Website
Asst. Manager (FIN)/Head(MIS&S)
Dairy Manager Thrissur/Kottayam/Products Dairy
Mf/Oc

TERMS & CONDITIONS

1. Bid Security (Earnest Money Deposit):

- a. The Bidder shall furnish, as part of its bid, bid security for the amount as specified in NIT through **in the form of Demand Draft drawn in favour of Managing Director, ERCMPU Ltd.** payable at Edappally also the bidder can pay the amount to the following account of ERCMPU through NEFT/RTGS and the UTIR No shall be indicated in Tender document.

<u>Name of account holder</u>	<u>Ernakulam Regional Co-operative Milk Producers' Union Ltd. (ERCMPU Ltd-Milma)</u>
<u>Address</u>	<u>Koonanthai, Edappally, Kochi-682024</u>
<u>Account with Bank</u>	<u>Indian Overseas Bank</u>
<u>Branch address</u>	<u>Periyamkumath Building, Koonamthai, Edappally-682024</u>
<u>IFSC</u>	<u>IOBA0001496 (fifth character is zero)</u>
<u>Account number</u>	<u>149602000000045</u>
<u>Account Type</u>	<u>Current account</u>

- b. The bid security is required to protect the ERCMPU against the risk of Bidder's conduct, which would warrant the security's forfeiture.
- c. No interest shall be paid by ERCMPU on the bid security furnished by the bidder.
- d. The bid security may be forfeited if a Bidder withdraws his bid during the period of bid validity specified by the Bidder on the Bid Form; or in the case of successful Bidder, if the Bidder fails:
- I. To sign the Contract
 - II. To furnish Performance Security

2. Eligibility Criteria.

The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualification to perform the Contract if its bid is accepted. For the purpose of this, bidder shall meet the following qualification criteria as a minimum.

- a. The bidder shall furnish copy of GST registration certificate.
- b. The bidder should be OEM or Authorized dealer of Approved Brands.
- c. The bidder shall submit the details of similar previous work undertaken with full address and contact number and also shall submit satisfactory performance certificates issued by bidder's customers.
- d. Proof of the above should be submitted along with the tender-sealed and signed by bidder, failure of which will lead to disqualification of the bidder.

e. Detailed brochure or technical specifications of items quoted should be attached with the tender. Quotations without brochure or technical specification/submitting brochure is not meeting all the requirement as per this tender document will not be accepted.

3. Price basis:

The rate quoted should include all expenses for supply of furniture – Chairs at Head office, ERCMPU Ltd, Edappally. The quoted rate shall be inclusive of all applicable taxes, duties, packing and forwarding, freight, insurance and labour charges. No incidental expenses will be allowed.

4. Warranty

The supplier should have to guarantee the quality of the equipment/goods supplied strictly as per specification of contract/purchase order for a period of 12 months for manufacturing defect.

5. Payment terms

100% payment will be made from this office within 15 days after successful supply of the full work.

6. Delivery And Completion Period

- a) The equipment should be delivered on door delivery basis.
- b) The whole work should be completed within 15 days from the date of the confirmed order.

7. Successful bidder should execute an agreement in non-judicial stamp paper (Kerala) worth Rs. 200/- for satisfactory completion of work.

8. Note to Bidders:

- a. All the documents enclosing with the quotation should contain the signature and the office seal of the bidder/authorized persons.
- b. ERCMPU does not bind itself to accept the lowest offer and reserve the right to accept any offer without assigning any reason. The bidders shall not have any claim in this regard.
- c. Bidder should have sufficient experience in the relevant field. The work will be awarded based on their previous experience, inspection of previous work, credentials received from other clients of bidders, etc.
- d. The Managing Director reserves the right to reject all or any of the tenders without assigning reasons.

9. Validity:

The offer should remain valid for acceptance for a period of 6 (Six) months from the date of opening of bids.

10. Scope of Supply/Work

Sl.No	Description	Qty	Unit
Supply furniture – Chair to ERCMPU Head Office Edappally			
1	Nilkamal – CHR4032 /Equivalent model	150	Nos.
2	Nilkamal – Signature Chair/ Equivalent	25	Nos.
	Approved Brands- Nilkamal/ Esquire		

The quantity mentioned is only tentative and may vary plus(+) or minus(-). Hence payment will be given based on the actual quantity executed at site for each unit.

The brochure of the chair with photos shall be submitted along with bid. The bid will consider only after verification of the samples/brochure verification.

The bidders can send their offer in their own letter head with all details mentioned in this tender notifications.

FORM OF AGREEMENT
(On Non-judicial stamp paper of Rs.200/-)

THIS AGREEMENT is made and executed on the day of2019 between the Ernakulam Regional Co-operative Milk Producers' Union Ltd, a society registered under the Kerala Co-operative Societies Act 1969 (Act 21 of 1969) and having its registered office at Edappally, Kochi - 682 024 (hereinafter referred to as ERCMPU which expression shall, unless repugnant to the context or meaning thereof, include the successors and assignees of the ERCMPU) of the ONE PART and.....
..... (hereinafter referred to as the Contractor, which expression, shall unless repugnant to the context or meaning thereof, include the heirs, successors, assignees, executors and administrators of the Contractor) of the OTHER PART.

WHEREAS the ERCMPU is desirous that certain supplies should be executed, viz.,
.....
..... and has, by Letter of acceptance dtd....., accepted a bid by the Contractor for the execution, completion and maintenance of such work, NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:

- 1.0 In this agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to
- 2.0 The following documents shall be deemed to form and be read and construed as a part of this agreement, viz., read and construed as a part of this agreement, viz.,
 - a. this Form of Agreement
 - b. the Letter of Acceptance
 - c. the said bid and Appendix
 - d. the Technical Specifications
 - e. the Schedule of Quantities
 - f. the Schedule of Supplementary information
 - g. Special Conditions of Contract
 - h. General conditions of contract
 - i. Schedule of Materials to be issued by Owner/ERCMPU
 - j. Form of Bank Guarantees
- 3.0 The aforesaid documents shall be taken as complementary and mutually explanatory of one another, but in the case of ambiguities and discrepancies shall take precedence of ambiguities and discrepancies shall take precedence in the order set out above.
- 4.0 In the consideration of the payment to be made by the ERCMPU to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the ERCMPU to execute,

complete and maintain the works in conformity in all respects with the provisions of the contract.

- 5.0 The ERCMPU hereby covenants to pay the Contractor in consideration of the execution, completion and maintenance of the works the Contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused their respective common seals to be hereunto affixed the day, month and year first and written.

Signed, sealed and delivered for and on behalf of the within named Contractor, the other part

Authorized Signatory
Contractor

In the presence of Witness:

- (1) Signature
Name
Address
- (2) Signature
Name
Address

Signed, sealed and delivered for and on behalf of the within named ERCMPU by the hands of its Authorized Signatory.

Authorized Signatory
Ernakulam Regional Co-operative
Milk Producers' Union Limited, Edappally, Kochi - 24.

In the presence of Witness:

- (1) Signature
Name
Address
- (2) Signature
Name

Address

(Form of Performance Guarantee)
(ON NON-JUDICIAL STAMP PAPER OF RS. 200/-)

Bank Guarantee No.

Date:

This deed of performance guarantee made this.....day of 20..... (Two thousand and) by (Name and address of the Bank) (hereinafter referred to as the Bank) which expression shall unless repugnant to the context or meaning thereof includes its legal representatives, successors and assigns and the Ernakulam Regional Co-operative Milk Producers' Union Ltd (hereinafter referred to as the ERCMPU) which expression shall unless repugnant to the context or meaning thereof include its legal representative, successors and assignees.

Whereas ERCMPU has awarded an order bearing No..... (name and address of the party) (hereinafter referred to as the 'Contractor') for the supply and erection of..... And whereas, the Contractor has agreed to submit a performance guarantee in the form of a Bank Guarantee to the ERCMPU in terms and conditions of the order which will be kept valid up to 12 calendar months from the date of Bank Guarantee (the period should be till end of guarantee period). And whereas, the Bank and its duly constituted agent and officer has already read and understood the contract made between the ERCMPU and the Contractor.

In consideration of the ERCMPU having agreed to award the contract on the Contractor, we(name of the Bank), do hereby guarantee, undertake, promise and agree to with the ERCMPU, its legal representatives, successors and assignees that the within named.....(name of the Contractor) their legal representatives and assignees will faithfully perform and fulfill everything within the Contract on their part to be performed or fulfilled, at the time (time being the essence of the contract)and in the manner therein provided, do all obligations there under and we further undertake and guarantee to make payment to the ERCMPU of `.....(Rupees..... only) being the 10% of the contract value, in case the Contractor, their legal representatives and assignees do not faithfully perform and fulfill everything within the Order and the Contract on their part to be performed or fulfilled, at the time and in the manner therein provided and do not willfully and promptly do all obligations there under.

In case, the Contractor fails to perform or fulfill the Order as per the terms and conditions agreed upon, the ERCMPU is entitled to demand an amount equal to 10% of the order value from the Contractor and the demand made by the ERCMPU by itself will be conclusive evidence and proof that the Contractor has failed to perform or fulfill his obligations and neither the Contractor nor the Bank will be entitled to raise any dispute regarding the reasons for the failure of performance or fulfillment, on any ground.

We, (name of the Bank), do hereby undertake to pay an amount equal to 10% of the order value, being the amount due and payable under this guarantee without any demur, merely on a demand from the ERCMPU stating that the amount claimed is due by way of non-performance

of the contractual obligations as aforesaid by the Contractor or by reason of the Contractor's failure to perform the said Order, any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding `.....(Rupees.....only) being the amount equal to 10% of the total order value.

We, (name of the Bank), further, agree that the performance guarantee herein contained shall remain in full force and effect for a period of 12 calendar months from the date of Bank guarantee (the period should be till end of guarantee period) and till the ERCMPU certifies that the terms and conditions of the said order have been fully and properly carried out by the said Contractor and accordingly discharge the guarantee, unless a demand or claim under this guarantee is made on us in writing by the ERCMPU on or before, we shall be discharged from all liabilities under this performance guarantee thereafter.

We, (name of the Bank), further agree with the ERCMPU that the ERCMPU shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said order or to extend the time of performance by the said Contractor from time to time or postpone for any time or from time to time and any of the power exercisable by the ERCMPU against the Contractor and to forebear or enforce any of the terms and conditions relating to the said Order and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor, or for any forbearance, act or omission on the part of the ERCMPU to the said Contractor by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

This guarantee shall be in addition to and without prejudice to any other securities or remedies which the ERCMPU may have or hereafter possess in respect of the goods supplied or intended to be supplied and the ERCMPU shall be under no obligation to marshal in favour of the Bank any such securities or funds or asset that the ERCMPU may be entitled to receiving or have a claim upon and the ERCMPU at its absolute discretion may vary, exchange, renew, modify or refuse to complete to enforce or assign any security or instrument.

The Bank agrees that the amount hereby guaranteed shall be due and payable to the ERCMPU on serving us with a notice, requiring the payment of the amount and such notice shall be deemed to have been served on the Bank either by actual delivery thereof to the Bank or by despatch thereof to the Bank by Registered Post at the address of the Bank.

Any notice sent to the Bank at its address by registered post shall be deemed to have been duly served on the Bank notwithstanding that the notice may not in fact has been delivered to the Bank.

In order to give full effect to the provisions of this guarantee the Bank hereby waives all rights inconsistent with the above provisions and which the Bank might otherwise as a guarantor be entitled to claim and enforce.

We,..... lastly undertake not to revoke this guarantee during its currency except with the previous consent of the ERCMPU in writing and the guarantee shall be a continuous and irrevocable guarantee upto a sum of Rs..... (Rupeesonly). The guarantee shall remain in force until20.....and unless the guarantee is renewed or a claim is preferred against the Bank within three months from the said date all rights of the ERCMPU under the guarantee shall cease and the bank shall be released and discharged from all liabilities hereunder.

(SIGNATURE)

Place:

Date:

SEAL
CODE NO.

NOTE: 1 CONTRACTORS SHOULD ENSURE THAT SEAL AND CODE NO.OF THE SIGNATORY IS PUT BY THE BANKERS, BEFORE SUBMISSION OF THE BANK GUARANTEES.

PRICE BID

Tender Ref: EU/PC/790/HO/2023-24/8-2

Sl.No	Description	Qty	Unit	Rate	Amount
1	IP 2MP Bullet Camera Preferable make:HIKVISION,DAHUA ,HONEYWELL,MATRIX	5	Nos.		
2	IP Varifocal Bullet Camera Preferable make:HIKVISION,DAHUA ,HONEYWELL,MATRIX	2	Nos.		
3	IP 2MP Dome Camera with inbuilt SD card Slot Preferable make:HIKVISION,DAHUA, HONEYWELL,MATRIX	2	Nos.		
4	IP 2MP Varifocal Dome Camera Preferable make:HIKVISION,DAHUA, HONEYWELL,MATRIX	2	Nos.		
5	NVR 16 Channel 2SATA	1	Nos.		
6	HDD 8TB Surveillance Hard disk	1	Nos.		
7	6U 500 Depth Wallmount Rack	1	Nos.		
8	16 Port POE Switch	1	Nos.		
9	32 inch LED Display monitor	1	Nos.		
10	HDMI Cable , 5 Mtr	1	Nos.		
11	RJ 45 Connector	30	Nos.		
12	Cat6 data cable-it includes supply & laying of cat6 cable through the pvc conduit	900	mtr		
	Total				
In words: INR					

Signature of Bidder:

Name of the Bidder:

Address :

EMD Details :

Amount paid :

UTIR No. :