



**ERNAKULAM REGIONAL CO-OPERATIVE
MILK PRODUCERS' UNION LTD**

PB NO: 2212, EDAPPALLY, KOCHI – 24

PH: 0484 2541193, 2556863 EMAIL ID: ercmpu@gmail.com,

No: EU/PUR/4/ADVT/2020-21

**TENDER FOR THE SUPPLY OF
RAIN COAT**

ERNAKULAM REGIONAL CO-OPERATIVE MILK PRODUCERS' UNION LTD.

P.B.No.2212, Edappally, Kochi – 682 024.

Ph: 0484 2541193, 2556863 Email:- ercmpu@gmail.com

No.EU/PUR/ADV/4/2020-21

Dated: 07.10.2020

QUOTATION NOTICE

Ernakulam Regional Co-Operative Milk Producers' Union Ltd. invites tenders from reputed Manufacturers, Distributors & Dealers for the supply of Rain Coats.

Sl. No	Item	Approximate Quantity	EMD (₹)	Rate to be Quoted
1.	Rain Coat	380	2500/-	1 No.

The rate should be valid for a period of 12 months.

Price of Tender Form	:	₹ 100/- (Including Taxes)
By Post	:	₹ 150/- (Including Taxes)
Sale of Tender Documents	:	07.10.2020 to 22.10.2020, 1.00 PM
Last Date/Time for Submission	:	22.10.2020, 2.00 P.M
Date/Time of opening Tenders	:	22.10.2020, 3.00 P.M
Place of opening Tender	:	ERCMPU Head Office, Edappally.

The tender can also be downloaded from our website www.ercmpu.inn, and should be submitted along with its cost and EMD. The Ernakulam Regional Co-operative Milk Producers' Union shall not take the responsibility for any delay in receipt of the bidding document if it is sent by post.

MANAGING DIRECTOR

Copy to: All Notice Boards/All Unit Heads
Manager (F/A)/Head (Mktg.)/ Mf/Oc

TERMS & CONDITIONS FOR TENDER

1.0 INVITATION FOR TENDER:

- 1.1 Ernakulam Regional Co-operative Milk Producers Union Ltd. (ERCMPU LTD), Edappally invites sealed Tenders from Manufacturers, Distributors & Dealers for supply of above items to various Dairies located at Ernakulam, Thrissur, Kottayam, & Edappally.
- 1.2 Interested, eligible Bidders may obtain further information if required from Ernakulam Regional Co-operative Milk Producers Union Ltd., Edappally.
- 1.3 Complete set of Tender Documents can be had from the above office.
- 1.4 The Bidder is expected to study & understand all instructions, forms, specifications terms and conditions in the Tender documents. Failure to furnish all the information required as per the tendering documents or submission of a tender not substantially responsive to the tender document in every respect shall be at the Bidder's risk and may result in the rejection of Tender.

2.0 AMENDMENT OF TENDER DOCUMENTS:

- 2.1 At any time prior to the dead line for submission of Tenders, ERCMPU may for any reason whether, at its own initiative or in response to clarification requested by a prospective Bidder, modify and amend the tender document.
- 2.2 The amendment shall be notified in writing in the form of letter, fax or E-mail to all the prospective Bidders to whom the documents are despatched or will be published in our website.

3.0 TENDER QUANTITIES:

- 3.1 The quantities declared for tender are only estimated and liable for variation. During the contract period, the supply shall be on staggered basis as per the schedule given by ERCMPU.
- 3.2 ERCMPU does not guarantee or accept any responsibility for quantity declared for tender.
- 3.3 ERCMPU reserves the right to delete the item/s declared for tender in full or partly at the time of finalization of contract or during the contract period.
- 3.4 The quantity that would be purchased from the selected tenders depends on the quality & performance of material supplied.
- 3.5 No claims in this regard shall be entertained.

4.0 FIXED PRICE:

The prices finalized for the items coming under contract are fixed for the validity of contract period.

5.0 PERIOD OF VALIDITY OF TENDER:

- 5.1. The tenders submitted and the price quoted shall have to be valid for 12 months from the date of opening of Tender.

5.2 In exceptional circumstances the ERCMPU may in writing solicit the Bidder's consent to extend the period of validity of offer.

6.0 SIGNING OF TENDER DOCUMENTS:

6.1 The Bidder shall submit the original Tender document and shall be signed by the Bidder or a person duly authorized to bind the Bidder to the contract.

6.2 Any correction, overwriting shall be attested by the Bidder of the authorized signatory by Affixing signature.

7.0 SUBMISSION OF TENDERS:

Tender duly completed shall be submitted in envelope duly sealed and super scribed "Tender for the Supply of Rain Coat."

8.0 DEADLINE FOR SUBMISSION OF TENDERS:

8.1 The tender complete in all respect to be submitted to at the specified address not later than the time & date specified for receipt of the tender.

8.2 Bidders shall not be permitted to modify the tenders subsequent to deadline for submission of tenders.

8.3 No Bidder shall be allowed to withdraw the tenders between the deadline for submission of tender and expiry of the period of tender validity.

9.0 OPENING OF TENDERS:

9.1 The Tender shall be opened on the date/time and venue specified in the presence of the Bidders or their authorized representative who opt to be present on the date/time at venue specified for opening of tenders.

9.2 The Bidders/authorized representatives present at the time of opening of tenders shall sign the Register evidencing their attendance.

9.3 The names of participant Bidders, and other details as the Purchaser at his discretion may consider appropriate shall be announced during the opening of Tender.

10.0 EXAMINATION OF TENDERS:

The tenders shall be examined to determine whether they are complete.

10.1 The tender of the Bidders who do not satisfy any/all the terms shall not be considered. While indicating the price, the same is to be recorded clearly in figure as well as in words

10.2 If there is any discrepancy between words and figures the lowest among the two amounts shall be considered and same shall be final.

11.0 EVALUATION OF TENDER:

11.1 Taking into consideration the technical Competence and the quoted Price for the goods of specified quality, the tenders shall be evaluated.

11.2 Notwithstanding anything contained in the tender schedule, no obligation is cast on ERCMPU to accept the lowest tender & the Union shall also reserves the right to accept or reject any or all the tenders without assigning any reason.

12.0 CRITERIA FOR AWARD OF CONTRACT:

The ERCMPU will award the contract to the Bidder whose tender has been determined to be substantially responsive to the tendering documents and who has offered the lowest evaluated price, provided that the Bidder has the required infrastructure, capability & the resources to carry out the contract effectively.

13.0 ERCMPU'S RIGHTS:

13.1 ERCMPU reserves the right to accept or reject any or all offers and to annul the tendering process, at any time prior to award of contract, without thereby, incurring any liability to the effected Bidder or Bidders or any obligatory to inform the effected tenders on the grounds of ERCMPU action.

13.2 ERCMPU reserves the right to abrogate the contract without thereby, incurring any liability to the effected tender or contractor or any obligation to inform the effected contractors on the grounds of ERCMPU action.

14.0 TRANSFER OF CONTRACT:

The contract is not transferable on any account whatsoever.

CONTRACT CONDITIONS

- Validity of the contract shall be for a period of 12 months from the date of opening of the tender.
- Taxes: Price quoted shall be inclusive of all taxes (prevailing as on the date of finalization/award of contract) and any other expenses incurred until the delivery of items to ERCMPU. The Bidder should hold registration under GST.
- Transportation/delivery: The material shall be delivered on door delivery basis including unloading charges to Head Office Store or the stores of our dairies at Edappally, Thrissur, Kottayam and Tripunithura. The details as follows,

Sl. No	Dairy	Qty. (Nos.)
1	Ernakulam Dairy (140 for Ernakulam & 30 for Kattappana)	170
2	Thrissur	80
3	Kottayam	80
4	Products Dairy	50

- Packing: The material shall be packed with securely standard moisture proof pack.
- Insurance: The goods despatched under the contract on FOR destination basis shall be fully insured against loss or damage in transit at Supplier's A/c.
- Guarantee: The Supplier shall have to guarantee the quality of goods supplied strictly as per specification of contract/purchase order for a period of 1 year.

7. Payment: 100% payment shall be made by the dairies concerned within one month after supply and acceptance by our concerned department.
8. Payment shall be made by cheque. If require by DD, the commission charges shall be at Supplier's A/c.
9. Dispute: In case of any disagreement or dispute arising between ERCMPU & Supplier, the decision of Managing Director, ERCMPU shall be final.
10. Necessary details for the art work will be supplied by us.
11. **The Bidder shall remit the EMD amount indicated in the Tender Notification along with the Tender in the form of Demand Draft, drawn in favour of the Managing Director, ERCMPU Ltd., payable at Ernakulam.**
12. Offers without EMD will not be considered.

Specification

1. Rain Coats

The Rain Coat (Pants & Coat) in Blue colour made up of waterproof fabric. The outer material must be Polyester cloth with inner either in PU or rubber strongly bounded. 100% water proof, full sleeved with attached hood, front opening, A strip of PVC pasted / heat sealed on all inner stitching and it should not allow any water coming inside, A proper ventilation should be provided on the backside for better air flow / circulation, The size of the rain coat should be in XL with 'milma' emblem in white colour on back & front chest portion in appropriate size, The Rain Coat should be less in weight, easy to wear, durable and should not restrict the movement of person wearing, excellent quality from reputed firms having ISI Standard, . **A sample of the item shall be provided along with the quotation.**



PRICE QUOTE FORMAT FOR SUPPLY OF RAIN COATS

The Managing Director
Ernakulam Regional Co-Operative Milk Producers' Union Ltd,
Edappally.

Sir,

With reference, I/We herewith submitting my/our Tender for items indicated below:- .

Sl. No	Item	HSN Code	Dairy				Total Qty. (Approx.)	Rate (₹)	Amount (₹)
			EKM	TCR	KTM	PD			
1.	Rain Coat		170	80	80	50	380		

The price/s quoted are, NET, FOR Destination

*The above price inclusive of all Taxes and Duties

I/We hereby once again confirm that, I/We have thoroughly studied the Tender Document and understood the tender conditions, tender specification, details of goods required. I/We, fully understand the nature of item, I/We have quoted for, the quantity & specifications of the same. My/Our offer to supply the stocks is strictly in accordance with these requirements. I/We hereby agree that, the decision of Managing Director, ERCMPU shall be final in any dispute regarding the supply, terms & conditions of this tender.

Name of the Bidder & Address

**SIGNATURE OF BIDDER /
AUTHORISED SIGNATORY**

Name & Designation:

P.S: If necessary, the Bidder can make use of the firm's letterhead to quote the price/s and enclose. However, this format shall be duly completed and signed/sealed.