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ERNAKULAM REGIONAL CO-OPERATIVE MILK PRODUCERS' UNION LTD  
P.B.No.2212, Edappally, Kochi - 682 024

No.EU/PUR/37/STATIONERY/2017-18 / 5747

24.10.2017

**QUOTATION NOTICE**


Sealed competitive quotations are invited by the undersigned for the supply of Envelopes which are to be supplied to Head Office, ERCMPU Ltd., Edappally subject to the following terms & conditions:

1. The Bidder should hold registration under GST. The registration number along with the HSN code of the item is to be indicated in the quotation. Only those who are registered under 'GST' need to quote.
2. The quantity & Specification

SI No.	Item Description	Approx. Qty
1	Envelope (Window) - Brown - 9 X 4 Inch with Logo & Address Printing having thickness of 90 GSM	3000 Nos.

3. The rates shall be quoted showing basic rate, taxes, duties, packing and forwarding charges.
4. The rates should be quoted for delivery to **HEAD OFFICE, ERCMPU LTD., EDAPPALLY.**
5. The filled and super scribed quotation "**QUOTATION FOR WINDOW ENVELOPE**" should be received in this office on or before 10.11.2017. 2.30 PM and will be opened on the same day at 3.00 PM.
6. The order will be placed partly or fully according to requirement from this office. Payment will be made by A/c payee Cheques within 30 days and final delivery of the goods as per purchase order, in good condition.
7. Validity of the quotation should be for a period of one year from the date of opening the tender.
8. The quotation without GST No. will be summarily rejected.
9. The Managing Director reserves the right to accept or reject quotation partly or fully without assigning any reason.

To  
All Registered Suppliers  
Copy to: Sr. Manager (F/A)  
Store I/c/ Mf/Oc

  
MANAGING DIRECTOR

